Rockport Public Schools Calendar Introduction & Instructions



Our school is using "Tandem" to manage all school calendars and events. It will be the place for you to find school event information.

16	Today <	June 2020	> Month	n Week Day List	Q Search	Ŷ	Get Updates
	SUN	MON	TUE	WED	THU	FRI	SAT
4333	31	1	2	3	4	5	6
p	JH/HS Periods 2,4,6	JH/HS Periods 1,3,5,7	JH/HS Periods 2,4,6	JH Drama Production Week		JH/HS Periods 1-7	JH/HS Periods 2,4,6
	JH Drama	JH Drama	JH Drama	JH Drama 3:00p		3PTS PTF 8:30a Meeting	Senior & 8:00a
Rockport Public Schools	Production Week RWishart 6:00a	Production Week MACK PTF E- 8:30a	Production Week RWishart 7:00a	Performance		Recurring 10:54a Practice	Studio Art Show MACK 8:30a
	Gym Use	Board meeting, 8:30 - 10:00 a.m.,	Gym Use			MACK PTF 3:00p	Preschool Last Day - Mrs.
Last updated: 12/4/2019 11:49 am	test event 12:00p District 1:30p	conference room 3PTS Chapel 8:45a	MACK 4th - 8:30a 6th Grade Track Meet, Woolsey			New family ice cream social, 3:00 - 4:00 p.m., MPR	Howland/Mrs. Schroeder
📑 Calendar	Celebration Day/Retirement Reception	MACK 4th 2:00p Gr. Marketplace, MPR, 2-2:30 p.m.	Stadium at King's School, 8:30 - 2:30 p.m.			BCS 6:30p Booster's Meeting	MACK: 8:35a Chapel, 8:35-9:15, MPR
🔩 Sign In		JH Drama 7:30p	JH Drama 7:30p Performance			JH Choir/JH 7:30p Band Concert	VPG Meeting 1:00p
*≚ sign in		Performance	Performance				Bellevue 6:30p Community Band
							HS 7:30p Instrumental Concert
	7	8	9	10	11	12	13
	JH/HS Periods 1,3,5,7	JH/HS Periods 2,4,6	JH/HS Periods 1,3,5,7			JH/HS Periods 1-7	JH/HS Exam Schedule /HS
	RWishart 6:00a	PRESCHOOL 8:30a Last Day - Mrs. Kaskes, Mrs. Holmgren, Mrs. Ribera 3PTS Chapel 8:45a HS Choral 7:30p Concert	MACK Preschool Last Day - Mrs. Kelly/Mrs. Wasson RWishart 7:00a Gym Use MACK PTF 8:30a Meeting, 8:30 - 10:00 a.m., Library			8th Grade 9:00a Graduation	Finals1,4,5/JH 1-7
	Gym Use HS Teams 12:50p					Rehearsal 3PTS 9:30a	MACK: 8:35a Chapel, 8:35-9:15,
	Mission Experience Meeting					Kindergarten Field Trip	MPR Bellevue 6:30p
	weeting					Recurring 10:54a	Community Band
						Practice	Elementary 7:00p BAND Concert
						8th Grade 7:00p Graduation Ceremony	DAND CONCER
	14	15	14	17	10	10	20

Sign up for a free account to get these great benefits:

- * Filter the calendar to only show the events that are important to you
- * Import events into your personal calendar like Outlook, Google, Apple, Yahoo and more
- * Receive email & text message notifications when events change
- * Get directions and a map to event locations

The Rockport Public Schools calendar can be found at http://rockport.tandem.co

Set up a User Account:

- 1. Click Sign In (located on the left side of the Tandem calendar)
- 2. Click Sign Up
- 3. Enter your email address, first and last name.

4. You will receive an email with a link to activate your account. (Don't forget to check your junkmail folder if you can't find it)

- 5. Click on the "Activate Account" link provided in the email.
- 6. When the Account Activation screen opens, you are only required to complete the fields that are in Bold text. All

other fields are optional.

- 7. Enter a password (there are no restrictions)
- 8. Click the "Activate" button at the bottom of the page
- 9. Sign into the calendar with your email address and password

My Schedule - Your personal headquarters for the Tandem calendar:

le	L My Schedule								
	Member Events [No Events]								
Rockport Public Schools	Followed Events *			subscribe					
Last updated: 12/4/2019 11:49 am	Name	Date Start	Time Start	Location					
	HS Girls BB Practice	12/19/2019 (Thu)	12:30 pm	Clyde Hill Edwards Gymnasium					
📑 Calendar	HS Girls Basketball JV vs BHS	12/20/2019 (Fri)	5:00 pm	Clyde Hill Edwards Gymnasium					
	HS Girls BB Practice	12/26/2019 (Thu)	2:00 pm	Clyde Hill Edwards Gymnasium					
I Reports	HS Girls BB Practice	01/03/2020 (Fri)	3:15 pm	Clyde Hill Edwards Gymnasium					
	HS Girls Basketball JV @ Meridian	01/03/2020 (Fri)	4:00 pm	Meridian High School					
+® Cian In									

After signing in to the Tandem calendar, check out the "My Schedule" tab.

The **Member Events** area will populate with upcoming events for any group that the school staff has assigned you as being a member.

The Followed Events area will populate with upcoming events for any Groups or Facilities you are following.

Use the **Subscribe** button to set up a sync of these events into your personal calendar.

Note: Click the Gear icon to add or remove Groups and Facilities from your followed list.

Following Groups & Facilities:

You can manage the Groups & Facilities that you are Following by clicking on Your Name, then My Profile:

5	L My Profile					
- AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA	My Associations					
V-	Group Follower edit					
Rockport Public Schools	HS Boys Baseball Varsity HS Girls Basketball JV					
Last updated: 12/4/2019 11:49 am	Hist all my requested events and changes.					
🚍 Calendar	High Hacility Rentals A list all my facility rental requests and changes.					
← Collapse	Event Templates Create and manage your event templates for faster event creation.					
👤 My Profile	Event Reminders					
(\$) Upgrade						
 Help 	Followed Events A list of your followed events on the calendar.					
() Sign Out	Profile					
👤 Demo User 🗸 🗸	Profile Change your address, name, phone, and other details about yourself.					

Manage your Email and Text Message Preferences:

- 1. Click on **My Profile > Preferences**
- 2. Check the boxes if you would like to receive Email Updates and/or Reminders.
- 3. Check the boxes if you would like to receive Text Message (Phone Delivery) Updates and/or Reminders
- 4. Scroll to the bottom and click "Update Preferences"

Note: If you see a "My Associations" area use the edit link to add or remove Groups and Facilities from your followed list.